

APPLICATION FORM FOR PROTECTION OF PERSONAL DATA

PRELIMINARY INFORMATION:

I Application Prerequisites

In order for the Relevant Persons to apply to exercise their rights under the Law on Protection of Personal Data No. 6698, Ipsos Arařtırma ve Danıřmanlık Anonim Őirketi (Ipsos Turkey) must be the data controller for your personal data.

If Ipsos Turkey does not determine the purposes and means of processing your personal data, and is not responsible for the establishment and management of the data recording system in which your personal data is processed, your applications should be directed to the main data controller that meets these conditions.

II Application Procedures

Before exercising your rights under the Personal Data Protection Law No. 6698, you can get preliminary information by contacting us at DPO.Turkey@Ipsos.com **BUT, FOR YOUR APPLICATION TO BE VALID UNDER THE LAW, IT MUST BE MADE THROUGH THE FOLLOWING CHANNELS**

In writing	It must have a wet signature and must contain this application form and the information and documents specified below. Written applications are sent to the address below. <i>Centrum Plaza A Blok Aydınnevler Sanayi Cad. No:3 Kat:6 34854 Küçükyalı-İstanbul</i>
Via KEP by signing with a secure electronic signature	This application form must contain the information and documents specified below. It is forwarded to the KEP address below. ipsosarastirma@hs02.kep.tr
With methods that Ipsos may announce later	These methods will be announced on the website.
For applications to be made by proxy, with a notice to be issued through a Notary Public.	This application form must contain the information and documents specified below. Written warning are sent to the address below. <i>Centrum Plaza A Blok Aydınnevler Sanayi Cad. No:3 Kat:6 34854 Küçükyalı-İstanbul</i>

III Places where the right to apply cannot be exercised:

It is not possible to use the right of application in the following cases:

- Processing of personal data for purposes such as research, planning and statistics by anonymizing them with official statistics.
- Processing personal data for art, history, literature or scientific purposes or within the scope of freedom of expression, provided that it does not violate national defense, national security, public security, public order, economic security, privacy of private life or personal rights or constitute a crime.
- Processing of personal data within the scope of preventive, protective and intelligence activities carried out by public institutions and organizations authorized by law to ensure national defence, national security, public security, public order or economic security.
- Processing of personal data by judicial authorities or execution authorities in relation to investigation, prosecution, trial or execution proceedings.

The right to apply, except for the right to request compensation for damage, in the following cases cannot be used:

- Processing personal data is necessary for the prevention of crime or criminal investigation.
- Processing of personal data made public by the person concerned.
- Personal data processing is necessary for the execution of auditing or regulatory duties and disciplinary investigation or prosecution by public institutions and organizations and professional organizations that are public institutions, based on the authority granted by the law.
- Personal data processing is necessary to protect the economic and financial interests of the State regarding budget, tax and financial matters.

N- Application Fee

- In principle, it is essential that the Relevant Person's request is finalized free of charge. No fee will be charged for written responses of up to 10 pages to the Relevant Person's application.
- However, if the work and operations to be carried out to finalize the request require a cost, a processing fee of 1 Turkish lira may be charged for each page over 10 pages in written responses.
- For answers that are not written and are given on recording media such as CD or flash memory, the fee that can be requested is determined not to exceed the cost of the recording medium used.
- If it is understood that the application is due to Ipsos Turkey's error, the fee collected from the Relevant Person within the scope of this article will be refunded.

V- Responding to your applications

Your applications will be responded to with justification, either in writing to your notification address or by e-mail sent to your e-mail address.

Depending on the nature of your requests, your requests will be finalized as soon as possible and within 30 (thirty) days from the date your application reaches us.

VI- About the application form

The application form below has been prepared entirely to help you complete your applications accurately and completely in accordance with the Personal Data Protection Law No. 6698 (KVKK) and to provide your convenience.

Whether or not this form is used, your applications must include all the information and documents listed below, and if there is any deficiency, it will not be possible for your applications to be evaluated. In these cases, you will be informed within 30 (thirty) business days at the latest from the date your application is received.

Your applications are within the scope of Article 5/2 of the Personal Data Protection Law; It will be kept in our records for at least 2 years, together with all documents and information, to the extent necessary for the fulfillment of our legal obligations and the establishment, use or protection of our rights.

APPLICATION FORM:

I ID INFORMATION

Relevant Person's Name - Surname	
For citizens of the Republic of Turkey, T.R. ID number and photocopy of valid identity document	
For foreigners, nationality, passport number or identification number, if any	
The Relevant Person's relationship with Ipsos Turkey (e.g. research participant, customer employee, natural person supplier, visitor, former employee, etc.)	

I CONTACT INFORMATION

Residence or workplace address based on notification	
E-mail address, telephone and fax number for notification, if any	

I DEMAND INFORMATION

If you are using a form, mark it. If not, be sure to indicate which of the following applies to your application in the "subject" section of your application. It is possible for your application to contain more than one subject.

	<u>Choose</u>
Learning whether your personal data is being processed or not	
Requesting information if your personal data has been processed	
Learning the purpose of processing personal data and whether they are used for their intended purpose	
Knowing the third parties to whom your personal data is transferred domestically or abroad	
Request correction of your personal data if it is incomplete or incorrectly processed	
Request deletion or destruction of your personal data*	
* Pursuant to the law, in order for your request to be met, the reasons for the processing of your personal data must have disappeared.	

